



# Delavan Lake Sanitary District

of the Towns of Delavan and Walworth

**Tom Miller, President**  
**Kim O’Keefe, Secretary**  
**Tom Johnson, Commissioner**

**Richard Beers, Commissioner**  
**David Reider, Commissioner**  
**James DeLuca, Administrator**

## Official Notice

The Delavan Lake Sanitary District Commission will hold the Regular April Commission meeting on Wednesday, April 18<sup>th</sup>, 2018, at **8:00 A.M.** in the Meeting Room at the District Headquarters located at 2990 County Road “F” South, Delavan, Wisconsin.

The purpose of the closed portion of the meeting is to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized under Section 19.85(1)(g), Wisconsin Statutes. Specifically to be discussed is potential litigation between the District and Walworth County related to the lack of County jurisdiction under the County Shore-land Zoning Ordinance concerning the View Crest Sewer Repair Project.

After the regular meeting has been properly convened, the President of the Commission will announce to all those present the purpose of the Closed Session and the fact that the Commission intends to convene in Closed Session for the above-delineated purposes. Following the announcement, upon motion duly made and seconded and acted upon by the majority of the Commissioners present as required under section 19.85(1)(a), Wisconsin Statutes, the Closed Session will take place which will be attended by the Commissioners and required staff.

You are further notified that the Commission reserves the right to adjourn the meeting while still in Closed Session, or the Commission may reconvene into Open Session pursuant to section 19.85(2), Wisconsin Statutes, for possible additional discussion and action concerning any matter discussed in Closed Session, for continuation of the Commission meeting or to conclude the Commission meeting.

## Agenda

1. Call to order
2. Roll Call
3. Declaration of a quorum present for doing business
4. Approval of minutes of Regular Meeting of March 14, 2018
5. The commissioners upon motion duly made and carried will immediately convene to closed session. The purpose of the closed portion of the meeting is to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as authorized under Section 19.85(1)(g), Wisconsin Statutes. Specifically to be discussed is the View Crest Sewer Repair Project.
6. Reconvene in open session
7. Discussion/possible action on any closed session matters

8. Financial
  - a. Review bills for payment – Check numbers 25818 through 25880
  - b. Acceptance of Allocation of Funds through March 31, 2018
  - c. Financial Statements for periods ending January 31, 2018, February 28, 2018, March 31, 2018
9. Administrator’s Monthly Report
10. Lake Committee Report
11. Discussion/possible action regarding 2017 Audit performed by Baker Tilly Virchow Krause, LLP
12. Discussion/possible action regarding Resolution No. 1 of 2018 Increasing the Equipment Replacement Fund
13. Comments and suggestions of citizens present regarding agenda items

**OLD BUSINESS**

14. Discussion & review of pellet technology study parameters continued (Charlie)
15. Discussion/possible action regarding 4135 Bennet Street Sewer Lateral Failure Update
16. Discussion/possible action regarding Borg Road Interceptor access issue update

**NEW BUSINESS**

17. Discussion/possible action regarding harvester replacement program & grants (Charlie)
18. Discussion/possible action Partial Future Aquatic Plant Disposal Sites (Staff)
19. Discussion/possible action regarding Technology update Projector & Screen Options (Admin)
20. Discussion/possible action regarding Evaluating Lab Work Costs (Beers & Miller)
21. Discussion/possible action regarding Lawn Care sites (Admin)
22. Discussion/possible action regarding Resolution No. 2 of 2018 Requesting Assistance to Acquire Weed Harvesting Equipment
23. Discussion/possible action regarding Resolution No. 3 of 2018 Adopting a Delavan Lake Sanitary Sewer Specifications Manual
24. Discussion/possible action regarding funding of Lake Project (Miller & O’ Keefe)
25. Discussion/possible action regarding LS #2 shared power request (Admin)
26. Discussion/possible action regarding hosting Safety Meeting at DLSD (Admin)
27. Discussion/possible action regarding Sanitary Sewage Overflow Reports (SSO) (Beers)
28. Consideration of Future Agenda Items
29. Discussion/possible action or confirmation of next meeting date
30. Adjournment

Posted April 11, 2018

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact the Delavan Lake Sanitary District, 2990 South County Road F, Delavan, Wisconsin at least twenty-four (24) hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Delavan Lake Sanitary District is an Equal Opportunity Employer**