



# Delavan Lake Sanitary District

of the Towns of Delavan and Walworth

**Tom Miller, President**  
**Kim O’Keefe, Secretary**  
**Vacant, Commissioner**

**David Reider, Commissioner**  
**Ted Kasch, Commissioner**  
**James DeLuca, Administrator**

## **Official Notice - Amended**

The Delavan Lake Sanitary District Commission will hold a Regular and Closed Session Commission meeting on Wednesday, January 22, 2025, at 9:00 A.M in the Meeting Room at the District Headquarters located at 2990 County Road “F” South, Delavan, Wisconsin.

The purpose of the first closed session portion of the meeting is to consider deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.

The purpose of the second closed portion of the meeting is to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized under Section 19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of the Administrator.

After the regular meeting has been properly convened, the President of the Commission will announce to all those present the purpose of the Closed Session and the fact that the Commission intends to convene in Closed Session for the above-delineated purposes. Following the announcement, upon motion duly made and seconded and acted upon by the majority of the Commissioners present as required under section 19.85(1)(a), Wisconsin Statutes, the Closed Session will take place which will be attended by the Commissioners and required staff.

You are further notified that the Commission reserves the right to adjourn the meeting while still in the Closed Session, or the Commission may reconvene into Open Session pursuant to section 19.85(2), Wisconsin Statutes, for possible additional discussion and action concerning any matter discussed in Closed Session, for continuation of the Commission meeting or to conclude the Commission meeting.

## **Agenda**

1. Call to order
2. Roll Call
3. Declaration of a quorum present for doing business
4. Approval of the minutes of Regular Meeting of December 13, 2024
5. Financial
  - a. Review bills for payment – Check numbers 29631 – 29689
  - b. Acceptance of Allocation of Funds through December 31, 2024
6. Administrator’s Monthly Reports
7. Lake Committee Report
8. Comments and suggestions of citizens present regarding agenda items “limited to 3 minutes per person”

## **OLD BUSINESS**

9. Discussion/possible action – ongoing lake management

## **NEW BUSINESS**

10. Discussion/possible action regarding sewer billing issue at Village Supper Club
11. Discussion/possible action regarding Intergovernmental Agreement with City of Delavan
12. Discussion/possible action regarding fuel truck replacement
13. The commissioners upon motion duly made and carried will immediately convene to closed session.  
The purpose of the closed session is:
  - a. To deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.
  - b. To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of the Administrator.
14. Reconvene in open session
15. Discussion/possible action on any closed session matters
16. Consideration of Future Agenda Items
17. Discussion/possible action or confirmation of next meeting date
18. Adjournment

**To access the public portion of the meeting via telephone please dial (425) 436-6362, enter the access code – 576344 followed by pound or (#).**

**Posted January 20, 2025**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact the Delavan Lake Sanitary District, 2990 South County Road F, Delavan, Wisconsin at least twenty-four (24) hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Delavan Lake Sanitary District is an Equal Opportunity Employer**