

**DELAVAN LAKE SANITARY DISTRICT**

**MINUTES**

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**Special & Closed Session**

**July 18, 2025**

**7:30 A.M.**

**CALL TO ORDER**

President Miller called the Special & Closed Session Meeting to order at 7:30 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

**ROLL CALL** Present: Thomas Miller, President  
Kim O'Keefe, Commissioner  
Carol Radford, Commissioner  
David Reider, Commissioner  
Ben Nixdorf, Commissioner (*Arrived 7:36*)

Absent: None

Other: Administrator, Jim DeLuca  
Adam Handel  
Stan Riffle (*Attorney*)

Visitors: None

**DECLARATION OF A QUORUM**

President Miller declared a quorum present for doing business.

**CLOSED SESSION**

President Miller made a motion that the commissioners, upon duly made and carried, will immediately convene to closed session. Commissioner O'Keefe seconded the motion, a roll call vote was taken, and the motion passed unanimously. The purpose of the closed portion of the meeting is;

To consider, deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed

session as authorized under Section 19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.

#### **RECONVENE IN OPEN SESSION**

Commissioner O'Keefe made a motion to reconvene in open session at 8:05 a.m. The motion was seconded by Commissioner Radford which carried unanimously.

#### **DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS**

None

#### **ADJOURNMENT**

There being no further items to discuss, Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Radford seconded the motion which passed unanimously. The meeting adjourned at 8:05 a.m.

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Kim O'Keefe, Secretary

Date Approved: August 19, 2025