



# Delavan Lake Sanitary District

of the Towns of Delavan and Walworth

**Tom Miller, President**  
**Kim O'Keefe, Secretary**  
**Tom Johnson, Commissioner**

**Richard Beers, Commissioner**  
**David Reider, Commissioner**  
**James DeLuca, Administrator**

## Official Notice

The Delavan Lake Sanitary District Commission will hold the Regular & Closed Session September Commission meeting on Wednesday, September 4th, 2019, at 9:00 A.M. in the Meeting Room at the District Headquarters located at 2990 County Road "F" South, Delavan, Wisconsin.

The purpose of the closed portion of the meeting is to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized under Section 19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of staff.

After the regular meeting has been properly convened, the President of the Commission will announce to all those present the purpose of the Closed Session and the fact that the Commission intends to convene in Closed Session for the above-delineated purposes. Following the announcement, upon motion duly made and seconded and acted upon by the majority of the Commissioners present as required under section 19.85(1)(a), Wisconsin Statutes, the Closed Session will take place which will be attended by the Commissioners and required staff.

You are further notified that the Commission reserves the right to adjourn the meeting while still in Closed Session, or the Commission may reconvene into Open Session pursuant to section 19.85(2), Wisconsin Statutes, for possible additional discussion and action concerning any matter discussed in Closed Session, for continuation of the Commission meeting or to conclude the Commission meeting.

## Agenda

1. Call to order
2. Roll Call
3. Declaration of a quorum present for doing business
4. Approval of minutes of Special Meeting of August 14, 2019, Regular Meeting of August 14, 2019
5. Financial
  - a. Review bills for payment – Check numbers 26648-26670
6. Administrator's Monthly Report
7. Lake Committee Report
8. Comments and suggestions of citizens present regarding agenda items

## **OLD BUSINESS**

9. Discussion/possible action regarding ongoing lake & watershed management

## **NEW BUSINESS**

10. Discussion/possible action regarding Lift Station #6 Upgrade Bids
11. Discussion/possible action regarding Lift Station #6 Force Main Bids
12. Discussion/possible action regarding Construction Management Authorization for both projects
13. Discussion/possible action regarding asbestos testing
14. Discussion/possible action regarding district funds
15. The commissioners upon motion duly made and carried will immediately convene to closed session.  
The purpose of the closed session is to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of field and office staff.
16. Reconvene in open session
17. Discussion/possible action on any closed session matters
18. Discussion/possible action regarding budget workshop
19. Discussion/possible action scheduling further budget workshop dates & public hearing date
20. Consideration of Future Agenda Items
21. Discussion/possible action or confirmation of next meeting date
22. Adjournment

**Posted August 29, 2019**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact the Delavan Lake Sanitary District, 2990 South County Road F, Delavan, Wisconsin at least twenty-four (24) hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Delavan Lake Sanitary District is an Equal Opportunity Employer**