

DEHAVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

February 15, 2023

9:00 A.M.

CALL TO ORDER

President Miller called the Regular & Closed Session meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner (*via phone*)
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca
Charlie Handel
Ray Seitz

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 18, 2023

After review of the Regular Meeting Minutes of January 18, 2023, Commissioner O'Keefe made a motion to approve the January 18, 2023 Regular Meeting Minutes as written. Commissioner Kasch seconded the motion which passed unanimously.

FINANCIAL

After a review and discussion of the bills and the Allocation of Funds through January 31, 2023, Commissioner Reider made a motion to accept payment of

bills represented by check numbers 28565 through 28602 and the Allocation of Funds through January 31, 2023. Commissioner O'Keefe seconded the motion which carried with a 4 aye and 1 abstain vote. President Miller, abstain, Commissioner O'Keefe, aye, Commissioner Kasch, aye, Commissioner Reider, aye, Commissioner Beers, aye.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca shared the Hwy O project is moving along. Also, the surveyor started on the Borg Road easement so in future the District and WalCoMet can have one jointly used easement.

LAKE COMMITTEE REPORT

Commissioner Beers shared the conversation at the Lake Committee Meeting centered around when dredging can start again.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

None

DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS

None

DISCUSSION/POSSIBLE ACTION REGARDING COLD STORAGE HEATER

Administrator DeLuca discussed the quotes received for heating the storage building using a tube heater option. After a brief discussion, Commissioner O'Keefe made a motion to move forward with the Westenn Mechanical proposal dated February 4, 2023 for one Sunstar SIS150-40 natural gas infra-red straight tube, 150,000 btu heater for an installed price of \$6,652 and to include the Power Tech proposal dated December 6, 2022 in the amount of \$1,150. Commissioner Reider seconded the motion which passed unanimously.

CLOSED SESSION

Commissioner O'Keefe made a motion that the commissioners, upon duly made and carried, will immediately convene to closed session. Commissioner Reider seconded the motion, a roll call vote was taken, and the motion carried unanimously. The purpose of the closed portion of the meeting is:

- a. To deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session pursuant to Section §19.85(1)(e), Wisconsin Statutes. Specifically, to be discussed is land purchases or sales in the Town of Delavan.
- b. To consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Section §19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of staff.

RECONVENE IN OPEN SESSION

Commissioner Kasch made a motion to reconvene in open session at 10:26 a.m. The motion was seconded by Commissioner Reider which carried unanimously.

DISCUSSION/POSSIBLE ACTION ON ANY CLOSED SESSION MATTERS

None.

CONSIDERATION OF FUTURE AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date will be scheduled after confirming dates when the Administrator and Commissioners will be available.

ADJOURNMENT

There being no further items to discuss, Commissioner Kasch made a motion to adjourn the meeting. President Miller seconded the motion which passed unanimously. The meeting adjourned at 10:30 a.m.



Kim O'Keefe, Secretary

Date Approved: *March 8, 2023*