

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular & Closed Session

July 21, 2021

9:00 A.M.

CALL TO ORDER

President Miller called the Regular & Closed Session Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O'Keefe, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca
Charlie Handel

Visitors: Mary Knipper
Erik Tonge

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 16, 2021

After a review of the Regular Meeting minutes of June 16, 2021, Commissioner Beers made a motion to approve the minutes as written. Commissioner Kasch seconded the motion which passed unanimously.

FINANCIAL

After a review and discussion of the bills, Commissioner Kasch made a motion to approve the bills represented by check numbers 27677 through 27734. Commissioner Reider seconded the motion which carried unanimously.

Administrator DeLuca reviewed the Allocation of Funds through June 30, 2021 and the Financial Statements for periods ending June 30, 2021. Commissioner Beers made a motion to accept the Allocation of Funds through June 30, 2021 and the Financial Statements for periods ending June 30, 2021 and place on file. Commissioner Kasch seconded the motion which carried unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca shared we are at a record pace for weed harvesting. We will more than likely surpass our highest year which was over 6,000 pounds as it is the middle of July and we have harvested over 4,000 pounds of weeds. Water clarity is good allowing the sun access to the weeds which helps them grow.

Doug Snyder of Baxter & Woodman and Administrator DeLuca are going to meet with the Associations for Ravenswood and Alpine Lane in separate meetings on July 31, 2021 regarding lift station projects that affect them. President Miller requested a notice be sent to the Commissioners regarding these meetings.

The generator at Lift Station #9 has a coolant and radiator leak that the crew has been unable to fix. The unit is over 40 years old and the radiator has been serviced several times already. We are looking into the possibility of replacing it so it may be an item on the August agenda. Having talked with Kohler about the replacement, Kohler stated we need to plan for a 6 to 12-month lead time to get a generator. The soonest they have been able to deliver a generator was 30 weeks. This is important to keep in mind for future projects as other vendors are experiencing similar problems.

The Town of Delavan has awarded the South Shore project last night. Our crew will be renting some equipment as we have some failed rings and need to do some elevation changes.

Westshire has been working on paying their debts. They have paid over \$200,000 to the County which gets sent to the Town and the Town sends it to us. Hopefully, we receive the funds by the next meeting.

The City of Delavan is trying to change the original IGA that Attorney Tim Fenner and Kevin McKinnon worked on regarding servicing the Lake Lawn properties which include the golf course, Lake Lawn Lodge and the marina. There is a developer developing that area that is hesitant to move forward due

to the IGA issue. Attorney Riffle is experiencing communication issues with the attorney for the City of Delavan.

LAKE COMMITTEE REPORT

Mary Knipper gave an update on the dredging project that was discussed at the Lake Committee meeting. On June 2, 2021 Baxter & Woodman submitted alternate plan number 4 for the hydraulic dredging to the DNR. According to DNR rules, they are required to give us a response within the first 30 days. Baxter & Woodman followed up with them looking for a response. The contact promised to respond by July 1, 2021, yet there has been no response. We need to clarify what the DNR is going to do as the dredging is seasonal. July, August, and September are the key months for the DNR to approve this project. If we miss out on the approval this year, we are into 2022 and the funding for this project expires September 5, 2022. Richard Beers, Katherine Gaulke, John Olson, Doug Snyder, Scott Hartae, and Mary Knipper are hoping to have a project meeting on Monday to discuss what our strategy is, what we're going to do moving forward, and where communications need to be improved. Mary shared they do not need a permit for the dredging, they need a permit for the wastewater and County permits. The project has already been approved by the Army Corps of Engineers. Possibly we need to go to our legislators again. Commissioner O'Keefe wondered if the Town commits to purchase a piece of equipment, does the Town have to take possession of it before payment or could they prepay for some equipment. Mary stated she would look into that as she didn't know the answer. Leasing of equipment may be the direction that needs to be taken as ordering equipment for purchase with the timetable we are dealing with may not be feasible.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

Erik Tonge who lives on Lake Shore Drive near Manor Lane shared his displeasure at seeing the harvesters parked at the Manor Lane property that Delavan Lake Sanitary District owns. The harvesters are ugly and when they are parked there with weeds on them, whether just for lunch or not, the smell of the weeds is offensive. A lengthy and heated discussion by Mr. Tonge took place whereby President Miller interrupted him at one point to remind him to watch his language. Mr. Tonge stated the District is operating in an old-fashioned way and not being innovative enough. He believes parking weed harvesters in his residential area and the condition of the house on the property that DLSD owns is negatively affecting the value of his home. Mr. Tonge showed Commissioner Beers the condition of the home and appreciated that Commissioner Beers took the time to hear his complaints. He also felt the gravel

pad by the property should be removed as we should never park company vehicles in a residential area and the weed harvester should not be parked there either. He sees the District as operating like a business in a residential area. He stated if DLSD wants to be friendly with the neighbors, they should not park their vehicles there nor access the weed harvester from the property and leave weeds on it, even if it is to go for lunch. He is willing to come back in future with a different tone to help the District find alternative and innovative ideas. He would like the District to keep harvesting the weeds but address the issues he discussed.

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

Commissioner Reider shared there is a new phosphorus countering product that Roy from Lake and Ponds is working with on a smaller basis. Roy is busy finding solutions for different types of lakes and Commissioner Reider would like to be able to have Lake and Ponds be our agent and keep them on a retainer to handle lake incidents such as the manure dumping. He has spoken with Victoria Ziegler, a runoff specialist from the DNR who deals with anything that runs into Delavan Lake. She handles 48 farms within her region that have over 1,000 milking cows. There is a specific report they must fill out that controls the things we are concerned about. She would be happy to come and discuss the Nutrient Management Report with us. This could be a good starting point for us in trying to control what comes into our lake. Mary Knipper shared they are working with Land Use and Resource Management of Walworth County for this same thing. The next meeting with the County, Lake Committee and DLIA is Tuesday July 27, 2021 at 10:00 am at the Town Hall. The Targeted Management Runoff Program has grants that are being looked into. Some of the big farmers in the area also come to the meetings. Commissioner O'Keefe followed up with Bill Thummel to see if there was a timetable on the application to alert us as to when a dumping is to take place. There is no date or timetable on the application. Commissioner Beers also followed up with Ryan Simons to address manure dumping concerns.

DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS

Administrator DeLuca shared that of the 51 leaks, 3 have done repairs and those that did had the lateral insurance. As to the remaining leaks, the low water table is making it difficult to confirm those leaks. Once we have a wet season, we can re-televised to confirm and re-write the order to repair the leak. We do let the people know of the lateral insurance when they contact us regarding leak concerns.

DISCUSSION/POSSIBLE ACTION REGARDING PAYMENT REQUEST #5 AND PAYMENT REQUEST #6 – LS#3A REPLACEMENT

Doug Snyder of Baxter & Woodman sent Payment Recommendation letters recommending the Commission approve partial payment to Staab Construction Corporation in the amount of \$53,200.00 and \$113,020.00. Commissioner Beers made a motion to approve payment request #5 and #6 to Staab Construction Corporation as written. Commissioner Reider seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING SCHEDULING BUDGET WORKSHOP DATES

Administrator DeLuca handed out a draft of the budget along with a calendar with deadlines that need to be met per State law. Budget workshops need to be scheduled to go over the budget draft and establish goals. No budget workshop dates were set.

CONSIDERATION OF FUTURE AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on August 18, 2021 at 9:00 a.m.

CLOSED SESSION

Commissioner Beers made a motion that the commissioners, upon motion duly made and carried, will immediately convene to closed session. Commissioner Kasch seconded the motion, and a roll call vote was taken, and the motion carried unanimously. The purpose of the closed portion is to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to section 19.85(1)(c), Wisconsin Statutes. Specifically, to be discussed is the performance and compensation of staff.

ADJOURNMENT

There being no further items to discuss, Commissioner Beers made a motion to adjourn the meeting. President Miller seconded the motion which carried unanimously. The meeting adjourned at 10:42 a.m.

Kim O'Keefe, Secretary

Date Approved: 8/18/2021