

DELAVAN LAKE SANITARY DISTRICT

MINUTES

Regular Meeting

May 19, 2021

9:00 A.M.

CALL TO ORDER

President Miller called the Regular Meeting to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
Kim O’Keefe, Commissioner
David Reider, Commissioner
Richard Beers, Commissioner
Ted Kasch, Commissioner

Absent: None

Other: Administrator Jim DeLuca

Visitors: None

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 14, 2021

After a review of the Regular Meeting minutes of April 14, 2021 Commissioner Kasch made a motion to approve the minutes as written. Commissioner Beers seconded the motion which passed unanimously.

FINANCIAL

After a review and discussion of the bills, Commissioner O’Keefe made a motion to approve payment of bills represented by check numbers 27578 through 27630. Commissioner Reider seconded the motion which carried unanimously.

Administrator DeLuca reviewed the Allocation of Funds through April 30, 2021 and the Financial Statements for periods ending January 31, 2021, February 28, 2021, March 31, 2021 April 30, 2021. Commissioner O'Keefe made a motion to accept the Allocation of Funds through March 31, 2021 and the Financial Statements for periods ending January 31, 2021, February 28, 2021, March 31, 2021, and April 30, 2021 and place on file. Commissioner Kasch seconded the motion which carried unanimously.

MOTION TO MOVE AGENDA OUT OF ORDER

Commissioner O'Keefe made a motion to take the agenda out of order to address item 11, Discussion/possible action regarding 2020 Audit performed by CliftonLarsonAllen, LLP, before returning to item 6, Administrator's Monthly Report. Commissioner Beers seconded the motion. The motion carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING 2020 AUDIT PERFORMED BY CLIFTONLARSONALLEN, LLP

Jake Lenell of CliftonLarsonAllen, LLP reviewed his audit report for the year ending December 31, 2020. He gave a general overview of the finances of the district and reported that the financial statements as presented were an accurate reflection of the District's financial position. He found the District to be in good order with supporting documentation to support the accuracy of its financial position which is very positive.

Commissioner O'Keefe made a motion to accept the auditor's report for the year ending December 31, 2020. The motion was seconded by Commissioner Reider and passed unanimously.

ADMINISTRATOR'S MONTHLY REPORT

Administrator DeLuca shared the harvesters have been launched. While Delavan Lake has good water clarity, that is also triggering some weed growth and algae blooms.

Aquarius is working on the rolo pump for our algae vacuum system. If the rolo pump does not work, Administrator DeLuca is in conversation with Gap-Vac as they are developing a miniaturized vac truck that might mount on a barge. They have done an experiment using the miniaturized vac truck and Gap-Vac, DLSD and Aquarius have been having conversations back and forth regarding its potential use for sucking up algae. The Gap-Vac option will be pursued as a backup in case the rolo pump does not work out.

The new generator at Lift Station 3A is up and running. The flow pump meter is still in the process of being shipped. Linex will be doing coating soon and then the grass pavers will be put in.

The developer for Lake Lawn Lodge has agreed to make changes that we requested to the easement agreement for servicing Lift Station 11. A new easement will be created, and the old easement will be abandoned.

Other brief updates were given as follows: the Shores of Delavan development has some activity starting, we have received a partial payment from Westshire, we will be getting the culvert in at Lift Station 1 this month or next month and then we are going to focus on the Borg Road easement and the Westshire easement.

LAKE COMMITTEE REPORT

Commissioner Beers shared the Lake Committee made a recommendation to adopt option 4 recommended by Baxter and Woodman which includes DLSD being the provider of labor and services for dredging the ponds. This is the least expensive option. The Town of Delavan accepted the recommendation of Baxter and Woodman and the Lake Committee and is making a modification to the current application for the DNR with option 4 specifications. That was the majority of the Lake Committee meeting as relates to DLSD. Also noted was the Town Chair declined to reassign Katherine Gaulke as a co-chair on the Lake Committee.

COMMENTS AND SUGGESTIONS OF CITIZENS PRESENT REGARDING AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION – ONGOING LAKE MANAGEMENT

Seeing the data from water sample testing that DLSD is paying to have done was discussed. Administrator DeLuca said he would talk with Charlie and Kim and see if we can map the data into a graph.

The Sanitary Sewer Overflow reports from the City of Elkhorn were discussed as Jackson Creek flows to the Inlet. A spreadsheet tracking the overflows and continued monitoring of the overflows was requested.

DISCUSSION/POSSIBLE ACTION REGARDING ILLEGAL LATERAL CONNECTIONS

Administrator DeLuca shared he and Mitch have put together a list of contractors for residents with lateral leaks as he is coming across residents who have the insurance but are having a hard time finding contractors who will work with the insurance company. Most contractors are very busy right now. He and Mitch are working to identify the leaks however we are in a dry spell, so the leaks are hard to find.

DISCUSSION/POSSIBLE ACTION REGARDING LS#3 ENGINEERING

LS#3 is the other USEMCO station we would like to convert to a submersible station. This station is by Willow Point. Administrator DeLuca and Doug would like to have time to meet with the Association and try to time that station's rebuild with Willow Point's road project. Doug is going to get us an engineering quote for the next meeting.

DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 3 OF 2021 APPROVING THE 2020 CMAR

After a short discussion Commissioner O'Keefe made a motion to adopt Resolution No. 3 of 2021 approving the 2020 CMAR to be submitted to the DNR. The motion was seconded by Commissioner Beers and passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING DLIA CARP DERBY/AWARDS PROGRAM

Commissioner O'Keefe shared the Carp Derby was a program the DLIA started a couple of years ago and discussed results as well as modifications made last year due to COVID-19. The Town of Delavan, Friends of the Park, DLIA and DLSD all contribute to this event. The contribution request for \$1,000 is the same amount as last year. Commissioner Beers made a motion to authorize payment to DLIA in the amount of \$1,000 as the District's contribution for the Carp Derby. Commissioner Kasch seconded the motion which carried with a 4 aye and one abstain vote. President Miller, aye, Commissioner O'Keefe, abstained, Commissioner Kasch, aye, Commissioner Reider, aye, Commissioner Beers, aye.

DISCUSSION/POSSIBLE ACTION REGARDING LAWN/UTILITY TRACTOR

Administrator DeLuca shared the lawn mower is a 2006 and in need of repairs. Before he spends money on the repairs, the Commission might want to consider having him price out a new machine for just mowing or look into a tractor for mowing with a backhoe on it that could be used to assist with excavation when manholes need repair. Commissioner O’Keefe suggested getting quotes for both options.

DISCUSSION/POSSIBLE ACTION REGARDING PELLET PROGRAM

Commissioner Reider gave a brief update on the successful results of pellet use on Lake Lorraine. A report showing the data is still in the process of being put together. Commissioner Kasch shared that he buys 2 buckets of pellets every year to use at his property.

Also discussed was the added soil and manure coming into Brown’s channel from farmland in the Town of Walworth.

CONSIDERATION OF FUTURE AGENDA ITEMS

None

DISCUSSION/POSSIBLE ACTION OR CONFIRMATION OF NEXT MEETING DATE

The next regular meeting date is scheduled to be held on June 16, 2021 at 9:00 a.m.

ADJOURNMENT

There being no further items to discuss, President Miller made a motion to adjourn the meeting. Commissioner Beers seconded the motion which carried unanimously. The meeting adjourned at 11:04 a.m.



Kim O’Keefe, Secretary

Date Approved: 6/16/2021