

DELANVAN LAKE SANITARY DISTRICT

MINUTES

Public Hearing & Special Meeting

October 25, 2021

9:00 A.M.

CALL TO ORDER

President Miller called the Public Hearing to order at 9:00 A.M. at the Delavan Lake Sanitary District located at 2990 County Rd F South, Delavan, Wisconsin.

ROLL CALL Present: Thomas Miller, President
David Reider, Commissioner
Richard Beers, Commissioner

Absent: Kim O'Keefe, Commissioner
Ted Kasch, Commissioner

Other: Administrator Jim DeLuca
Doug Snyder (Engineer)

Visitors: Phil Reader
Michael Reader

DECLARATION OF A QUORUM

President Miller declared a quorum present for doing business.

OPEN THE PUBLIC HEARING FOR THE PROPOSED YEAR 2022 BUDGET

The purpose of the meeting is to receive comments concerning the Proposed Year 2022 Budget. President Miller opened the public hearing.

PRESENTATION OF THE PROPOSED YEAR 2022 BUDGET

The budget summary is what has been presented at this meeting. No changes have been made to the budget since the last budget workshop. Citizens are free to comment on the Proposed Year 2022 Budget.

RECEIVE PUBLIC COMMENTS

None

CLOSING OF THE PUBLIC HEARING

President Miller made a motion to close the public hearing regarding the proposed Year 2022 Budget. Commissioner Reider seconded the motion which passed unanimously.

ADJOURNMENT OF THE PUBLIC HEARING ON THE PROPOSED YEAR 2022 BUDGET

President Miller made a motion to adjourn the meeting and go directly to the Special Meeting. Commissioner Reider seconded the motion which carried with a two aye and one abstain. President Miller, aye, Commissioner Reider, aye, Commissioner Beers, abstained. The Public Hearing adjourned and the Special Meeting began at 9:05 a.m.

REVIEW COMMENTS OF PULBIC HEARING REGARDING PROPOSED 2022 BUDGET

None

DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 6 OF 2021 ADOPTING THE 2022 BUDGET

This is a required Resolution to officially adopt the budget as proposed. Commissioner Reider made a motion to adopt Resolution No. 6 of 2021 adopting the 2022 Budget. President Miller seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 7 OF 2021 LEVYING TAXES FOR 2021 PAYABLE IN 2022

President Miller made a motion to adopt Resolution No. 7 of 2021 Levying Taxes for 2021 payable in 2022. Commissioner Reider seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 8 OF 2021 SETTING THE VALUE OF AN EQUIVALENT RESIDENTIAL UNIT FOR 2022

Commissioner Beers made a motion to adopt Resolution No. 8 of 2021 Setting the Value of an Equivalent Residential Unit for 2022. President Miller seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 9 OF 2021 SETTING THE MONTHLY SEWER SERVICE CHARGE FOR 2022

Commissioner Beers made a motion to adopt Resolution No. 9 of 2021 Setting the Monthly Sewer Service Charge for 2022. President Miller seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING RESOLUTION NO. 10 OF 2021 SETTING THE CONNECTION FEE CHARGE FOR 2022

Commissioner Beers made a motion to adopt Resolution No. 10 of 2021 Setting the Connection Fee Charge for 2022. President Miller seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING CONCEPT APPROVAL – SANITARY SERVICE TO PARCEL FA344100003

This is a proposal by a resident and forwarded to Doug Snyder to get an engineering perspective. Doug shared this is within the District boundaries between LS #3 and LS #3A and the resident is willing to pay for running the sewer. The District can do a reimbursement agreement for the engineer's review and then we will need legal review for any easements. All of that can be on hold until the resident decides to move forward with sanitary service to the parcel. If this moves ahead, Doug is going to ask the owner to provide the District with a 20' easement on their property for the sewer as there is an existing force main and powerline between the road and the property line leaving no room in the right of way for the sewer. Commissioner Beers made a motion to approve the concept plan for sanitary service to Parcel FA344100003 with the conditions of the Baxter and Woodman letter dated October 19, 2021. Commissioner Reider seconded the motion which passed unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING 2001 JETTER & VACTOR TRUCK

Administrator DeLuca shared the new Jetter & Vac truck will be arriving this week. The Town of Delavan and two other parties are interested in the 2001 Jetter & Vactor truck. The Commission needs to decide if they would like to sell the old truck to the Town of Delavan or have the District go through a closed bid process. President Miller felt it would benefit the taxpayers if we were to sell the truck through the sealed bid process. Administrator DeLuca shared he

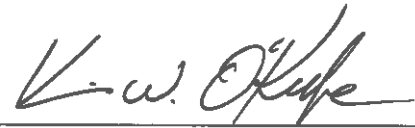
would start the minimum bid at \$40,000. President Miller made a motion to put the 2001 Jetter & Vactor truck out for sealed bid. Commissioner Reider seconded the motion which carried unanimously.

DISCUSSION/POSSIBLE ACTION REGARDING DISTRICT REMODELING

Per the request to get a quote from Baxter & Woodman to do the architectural drawings and specifications Doug's quote came in at \$4,900. President Miller does not have a problem with Doug Snyder handling the project but feels we need to know what the scope of the work will be. President Miller made a motion to approve Baxter & Woodman in the amount of \$4,900 to handle the remodeling drawings and bidding phase for the remodeling contemplated for the expansion of the lunch area. Commissioner Reider seconded the motion which passed unanimously

ADJOURNMENT

President Miller made a motion to adjourn the meeting. Commissioner Reider seconded the motion which carried unanimously. The meeting adjourned at 9:26 a.m.



Kim O'Keefe, Secretary

Date Approved: 11/17/2021