



# Delavan Lake Sanitary District

of the Towns of Delavan and Walworth

**Tom Miller, President**  
**Kim O'Keefe, Secretary**  
**Richard Beers, Commissioner**

**David Reider, Commissioner**  
**Ted Kasch, Commissioner**  
**James DeLuca, Administrator**

## Notice of Public Hearing

The Delavan Lake Sanitary District Commission will hold a Public Hearing on the Proposed 2024 Budget on Monday, October 30, 2023, at 9:00 A.M. in the Meeting Room at the District Headquarters located at 2990 County Road "F" South, Delavan, Wisconsin. The purpose of this hearing is to present the 2024 Budget and receive public comments.

## Agenda

1. Call to order
2. Roll Call
3. Declaration of a quorum present for doing business
4. Open the Public Hearing for the Proposed Year 2024 Budget
5. Presentation of the Proposed year 2024 Budget
6. Receive Public Comments
7. Closing of the Public Hearing
8. Adjournment of the Public Hearing on the Proposed Year 2024 Budget

**To access the public portion of the meeting via telephone please dial (425) 436-6362, enter the access code – 576344 followed by pound or (#). Audio/Video codes for closed session will not be available to the public. This meeting is via telephone for social distancing purposes. If attending in person at DLSD, staff will assist with arrangements at the office for attendees to listen in.**

**Posted October 11, 2023**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact the Delavan Lake Sanitary District, 2990 South County Road F, Delavan, Wisconsin at least twenty-four (24) hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.

**The Delavan Lake Sanitary District is an Equal Opportunity Employer**

2990 County Road F South . Delavan, WI 53115 . 262-728-4100 . Fax: 262-728-4104

**DELANVAN LAKE SANITARY DISTRICT  
YEAR 2024 PROPOSED BUDGET**

**NOTICE IS HEREBY GIVEN, that the Delavan Lake Sanitary District will hold a public hearing Monday, October 30, 2023, at 9:00 a.m. in the District Headquarters, 2990 S County Road F, Delavan, Wisconsin. The hearing is for the purpose of receiving public comments on the Proposed 2024 Budget, a copy of which follows.**

*Kim O'Keefe, Secretary*

Description	FY 2021	FY 2022	FY 2023		FY 2024 Budget	Increase/Decrease over FY 2023 Budget	
	Actual	Actual	Budget	Estimated		Amount	%
<b>EXPENDITURES</b>							
<b>Commission Expense</b>	\$8,960	\$7,200	\$11,500	\$11,500	\$11,500	0	0.0%
<i>Administration Expense:</i>							
Publications	\$906	\$898	\$1,000	\$1,000	\$1,000	0	
Salaries & Benefits	\$330,908	314,934	394,113	394,113	412,751	18,638	
Office Expense	\$34,488	30,104	39,500	39,500	39,500	0	
Professional Fees	\$102,206	147,912	138,600	138,600	146,000	7,400	
Building Exp. & Other	\$29,912	29,713	40,800	40,800	45,800	5,000	
<b>Total Administration</b>	<b>\$498,420</b>	<b>\$523,561</b>	<b>\$614,013</b>	<b>\$614,013</b>	<b>\$645,051</b>	<b>31,038</b>	<b>5.1%</b>
<i>Collection System Expense:</i>							
Salaries & Benefits	\$363,829	\$380,236	\$453,210	\$453,210	\$473,427	20,217	
Lift Stations & Mains	140,345	94,739	215,200	215,200	215,200	0	
Supplies & Other Expense	15,750	23,808	33,800	33,800	33,800	0	
Vehicle Expense	14,265	24,063	37,600	37,600	37,600	0	
<b>Total Collection System</b>	<b>\$534,189</b>	<b>\$522,846</b>	<b>\$739,810</b>	<b>\$739,810</b>	<b>\$760,027</b>	<b>20,217</b>	<b>2.7%</b>
<i>Other Sewer Expense:</i>							
WalCoMet Expense	\$857,443	\$765,645	\$1,200,000	\$1,200,000	\$1,200,000	0	
Debt Service	0	0	0	0	0	0	
Capital Outlay - Admin/Sewer	1,073,128	814,637	1,204,414	1,204,414	1,390,318	185,904	
<b>Total Other Sewer Exp.</b>	<b>\$1,930,571</b>	<b>\$1,580,282</b>	<b>\$2,404,414</b>	<b>\$2,404,414</b>	<b>\$2,590,318</b>	<b>185,904</b>	<b>7.7%</b>
<i>Lake Expense - Lake &amp; Dam Operations:</i>							
Lake Monitoring	\$32,211	\$33,825	\$87,728	\$87,728	\$79,321	-8,407	
Dam Operations	4,462	4,801	15,509	15,509	11,398	-4,111	
<b>Total Lake &amp; Dam</b>	<b>\$36,673</b>	<b>\$38,626</b>	<b>\$103,237</b>	<b>\$103,237</b>	<b>\$90,719</b>	<b>-12,518</b>	<b>-12.1%</b>
<i>Lake Management Expense:</i>							
Salaries & Benefits	\$51,703	\$52,738	\$48,493	\$48,493	\$47,418	-1,075	
Lake Mngmt. Equip. & Vehicle	900	387	4,050	4,050	4,050	0	
Lake Spraying	10,170	3,337	35,000	35,000	35,000	0	
Aquatic Plant Survey	0	17,500	20,000	20,000	20,000	0	
Public Information & Education	0	0	2,000	2,000	2,000	0	
Other Expense	5,001	8,215	14,000	14,000	14,000	0	
<b>Total Lake Management</b>	<b>\$67,774</b>	<b>\$82,177</b>	<b>\$123,543</b>	<b>\$123,543</b>	<b>\$122,468</b>	<b>-1,075</b>	<b>-0.9%</b>
<i>Weed Harvesting Operations Expense:</i>							
Salaries & Benefits	\$118,261	\$129,521	\$227,854	\$227,854	\$184,544	-43,310	
Supplies & Other	10,966	21,890	29,700	29,700	29,700	0	
Equipment Exponso	14,394	32,604	55,820	55,620	55,620	0	
<b>Total Weed Harvest. Oper.</b>	<b>\$143,621</b>	<b>\$184,015</b>	<b>\$313,174</b>	<b>\$313,174</b>	<b>\$269,864</b>	<b>-43,310</b>	<b>-13.8%</b>
<i>Other Lake Expense</i>							
Lake Capital Fund	\$43,086	\$0	\$75,000	\$75,000	\$75,000	0	0.0%
<b>Total Other Lake Expense</b>	<b>\$43,086</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>0</b>	<b>0.0%</b>
<b>Total Lake Expenditures</b>	<b>\$291,154</b>	<b>\$304,818</b>	<b>\$614,954</b>	<b>\$614,954</b>	<b>\$558,051</b>	<b>-56,903</b>	<b>-9.3%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$3,263,294</b>	<b>\$2,938,707</b>	<b>\$4,384,691</b>	<b>\$4,384,691</b>	<b>\$4,564,947</b>	<b>180,256</b>	<b>4.1%</b>
<b>REVENUES</b>							
Interest on Investments	\$12,206	\$58,196	\$1,500	\$1,500	\$1,500	0	0.0%
Other Income	86,634	26,665	3,000	3,000	3,000	0	0.0%
User Charges	2,233,844	2,172,893	2,535,968	2,535,968	2,544,704	8,736	0.3%
Permit Fees & Conn. Chgs.	38,000	31,100	11,000	11,000	11,000	0	0.0%
Lake Revenues	5,099	5,446	9,100	9,100	9,100	0	0.0%
<b>Subtotal Revenues</b>	<b>\$2,375,783</b>	<b>\$2,294,100</b>	<b>\$2,560,568</b>	<b>\$2,560,568</b>	<b>\$2,569,304</b>	<b>8,736</b>	<b>0.3%</b>
Property Tax Levy	\$1,476,066	\$1,500,735	\$1,824,123	\$1,824,123	\$1,995,643	171,520	9.4%
<b>Total Budget Revenues</b>	<b>\$3,851,849</b>	<b>\$3,794,835</b>	<b>\$4,384,691</b>	<b>\$4,384,691</b>	<b>\$4,564,947</b>	<b>180,256</b>	<b>4.1%</b>
Transfer from(-to) other Funds	(588,555)	(856,128)	\$0	0	\$0	0	
<b>TOTAL REVENUES</b>	<b>\$3,263,294</b>	<b>\$2,938,707</b>	<b>\$4,384,691</b>	<b>\$4,384,691</b>	<b>\$4,564,947</b>	<b>180,256</b>	<b>4.1%</b>
Outstanding Debt as of September 30, 2023:						\$0	
Estimated Debt Service Fund Balance as of 12/31/23						\$0	
Estimated Debt as of December 31, 2024						\$0	
The following is the Proposed Capital Improvement Budget for 2024:							
	Est. Beginning	Est. Yr. 2024	Est. Yr. 2024	Est. Ending			
	Balance	Revenues	Expenditures	Balance			
EPA/DNR Replacement Fund	\$500,000	\$0	\$0	\$500,000			
Operation & Maintenance Fund	\$1,548,837	\$3,099,829	\$3,174,629	\$1,473,837			
Sewer & Admin Capital Fund	\$495,362	\$1,390,318	\$1,390,318	\$495,362			
Lake Capital Fund	\$328,487	\$75,000	\$0	\$403,487			
	<b>\$2,872,686</b>	<b>\$4,564,947</b>	<b>\$4,564,947</b>	<b>\$2,872,886</b>			